



April 26, 2019

Patrick File

[71926-77550159@requests.muckrock.com](mailto:71926-77550159@requests.muckrock.com)

RE: Public Records Act Request:

The City of Santa Rosa is in receipt of your request for public records, received by the City on April 17, 2019.

Under the California Public Records Act (Government Code Section 6250, et seq.), the City is obliged to comply with a request for a public record so long as the requester makes a specific and focused request for records, the record is maintained by the City in its ordinary course of business, the record is disclosable, and the records can be located with reasonable effort. The Public Records Act provides for the inspection or copying of existing identifiable public records; it does not compel the City to create new records, lists, or reports in response to a request, nor does it compel the City to answer questions.

The City is required to determine whether the request, in whole or in part, seeks disclosable public records. Ordinarily, this determination must take place within ten (10) days of the City's receipt of the request. Consistent with that requirement, the City has reviewed your request in light of City records and made the following determination:

**REQUEST #1:** Number, if any, of Body Worn Cameras owned by this department or agency, including the manufacturer and whether a data storage package has been provided by the manufacturer from January 1, 2015 to April 17, 2019.

**DETERMINATION:** The City is under no general obligation to answer questions in response to a request for public records. *Fredericks v. Superior Court (2015) 233 Cal.App.3rd 209*. In response to this request, the Santa Rosa Police Department is providing the following information regarding the number of body-worn cameras owned by the department and whether a data storage package was provided.

1. The Santa Rosa Police Department currently has 108 Axon Body-Worn Cameras which includes data storage package.

**REQUEST #2:** Any documents or correspondence during the period encompassing this request regarding possible or planned acquisition of Body Worn Cameras from January 1, 2015 to April 17, 2019.

**DETERMINATION:** This request seeks information that is within partially disclosable public records. Partial records are exempt from disclosure under Government Code section 6254, subdivision (f).

1. Copies of emails to/from the City of Santa Rosa.
2. Copy of RFP 17-39 for Body Worn Cameras Hardware and Software (attached).

**POLICE DEPARTMENT**

965 Sonoma Avenue, Santa Rosa, CA 95404 • 707-543-3600 • [www.santarosapd.com](http://www.santarosapd.com)

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3. Copies of RFP submittals.
4. Copy of the Agreement between the City of Santa Rosa and Axon Enterprise, Inc. (attached).

**REQUEST #3:** Any existing or proposed usage policies regarding the use of Body Worn Cameras including protocols, training documents, data storage procedures and prohibited activities from January 1, 2015 to April 17, 2019.

**DETERMINATION:** This request seeks information that is within disclosable public records. In response to this request the City has provided the following records:

1. Copy of Santa Rosa Police Department Policy 450, Body-Worn Cameras, October 2018.
2. Copy of Santa Rosa Police Department Policy 450, Body-Worn Cameras, March 2016.
3. Copy of Santa Rosa Police Department Policy 450, Body-Worn Cameras, November 2015.

**REQUEST #4:** Any current or past litigation involving or referencing this department or agency involving the use of Body Worn Cameras from January 1, 2015 to April 17, 2019.

**DETERMINATION:** Please be advised the City has no records responsive to this request.

Partial records you requested and which were determined to be disclosable are attached in PDF format. Because these records exist in electronic format, they are being provided to you via email in electronic format at no charge.

Additional records you requested and which were determined to be disclosable are currently being compiled. As soon as they are completed, they will be available. I will either email you electronic records or they will be available on a flash drive for \$10. Any hard copy records once compiled will be available for inspection at the Santa Rosa Police Department, 965 Sonoma Avenue, Santa Rosa, CA, or you may obtain physical copies at .10¢ per page. We'll have additional information and an estimated cost for you once the records are compiled.

If you have any questions, you may contact me at [cbehler@srcity.org](mailto:cbehler@srcity.org) or (707) 543-3554.

Sincerely,

CARRIE L. BEHLER  
Administrative Secretary

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